



Date Received: \_\_\_\_\_

Staff Initials: \_\_\_\_\_

**COMMUNITY DEVELOPMENT  
BUILDING SERVICES DEPARTMENT**  
PHONE: (770) 429-4554 FAX: (770) 429-4548  
2529 J.O. Stephenson Avenue, Kennesaw, GA 30144

## COMMERCIAL MECHANICAL PERMIT APPLICATION

Master Permit # (if Applicable) \_\_\_\_\_

CUSTOMERS NAME: \_\_\_\_\_

JOB LOCATION: \_\_\_\_\_  
(Street Name/number)

LOT/SUBDIVISION: \_\_\_\_\_

GAS SYSTEM: NATURAL ☐ LP ☐ NEW ☐ EXISTING ☐

CONTRACTOR NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

(BUSINESS NAME)

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ STATE \_\_\_\_\_ BUSINESS  
CARD: \_\_\_\_\_ LICENSE #: \_\_\_\_\_

APPLICANT SIGNATURE: \_\_\_\_\_

FEE	EQUIPMENT	QTY	TOTAL	FEE	EQUIPMENT	QTY	TOTAL
\$ 10.00	Furnace (0-300K BTU)				<b>GREASE HOODS:</b>		
\$ 20.00	Furnace (300K1 to 1M)				Face Area or Hood Sq. Footage		
\$ 30.00	Furnace (1M1 BTU & UP)			\$ 10.00	0 to 10 Sq. Ft.		
\$ 10.00	Air Handlers (1-5 Tons)			\$ 15.00	11 to 25 Sq. Ft.		
\$ 20.00	Air Handlers (5-10 Tons)			\$ 20.00	26 to 100 Sq. Ft.		
\$ 20.00	PIU/VAV			\$ 25.00	101 Sq. Ft. & Up		
					<b>VENTILATING SYSTEMS</b>		
	<b>AIR COND.</b>			\$ 10.00	Up to 1 1/2 HP		
\$ 10.00	1 to 5 Tons			\$ 15.00	1 1/2 to 10 HP		
\$ 20.00	5 Tons and Over			\$ 20.00	10 to 20 HP		
				\$ 25.00	Over 20 HP		
				\$ 25.00	Over 20 HP		
	<b>Heat Pump</b>				<b>REFRIGERATION SYSTEMS</b>		
\$ 10.00	Heat pump 1 to 5 Tons			\$ 10.00	1 to 10 HP		
\$ 20.00	Heat pump 5 Tons and Over			\$ 20.00	11 to 30 HP		
				\$ 25.00	31 to 100 HP		
\$ 10.00	Unit Heater			\$ 30.00	101 HP & Up		
\$ 10.00	KW Strip 1 to 5 Kw				<b>Boiler</b>		
\$ 20.00	Kw Strip 5 and over			\$ 10.00	Boiler (0 to 300 BTU)		
				\$ 20.00	Boiler (300k1 to 1MBTU)		
\$ 20.00	Dryer Vent			\$ 25.00	Boiler (1M1 BTU & Up)		
\$ 20.00	Gas Line						
\$ 10.00	Gas Appliance or Outlet			\$ 100.00	Commercial Duct System		
\$ 20.00	Any Misc. Work not listed				SUB TOTAL		
	Explain:				<b>TECH FEE: 1% OR \$10 MIN</b>		
					<b>TOTAL</b>		

**PERMITS ARE: NON-TRANSFERABLE & NON-REFUNDABLE  
RE-INSPECTIONS = \$25 INCREMENTS**

Revised: March 2017